



City of Westminster

Audit & Performance Committee Report

Date:	17 June 2021
Classification:	General Release
Title:	Work Programme
Wards Affected:	N/A
Financial Summary:	No direct financial implications arising from this report
Report of:	Head of Governance and Committee Liaison
Report Author:	Artemis Kassi Lead Scrutiny Advisor

1. Executive Summary

- 1.1 The Committee is invited to consider its Work Programme for the 2021/22 municipal year attached at **Appendix 1**, and to confirm the agenda items for its next meeting on 14th July 2021.
- 1.2 The Committee is asked to note the actions which arose from its meeting on 2nd March 2020, as detailed in **Appendix 2**.

2. Recommendations

It is recommended that the Committee:

- 2.1 agree the agenda items for its next meeting on 14th July 2021, as set out in this report and Appendix 1; and
- 2.2 consider items for the future work programme for 2021/2022.

3. Choosing items for the Work Programme

- 3.1 The draft Work Programme for 2021/22 is attached at Appendix 1 to the report.

- 3.2 Members' attention is drawn to the Terms of Reference for the Audit and Performance Committee (attached to this report as **Appendix 2**,) which may assist the Committee in identifying issues to be included in the Work Programme.
- 3.3 The Work Programme will be reviewed at each meeting of the Committee and items can be removed or added as necessary.
- 3.4 The Committee is asked to focus on its meeting of 14th July and to consider receiving the Draft Accounts, the Annual Governance Statement, the Annual Opinion, the Annual Fraud Report and a report on Procurement at that meeting. In addition, officers are preparing a note for the meeting on 14th July on the implementation of the Redmond Review recommendations, including independent members in audit panels. This note will include suggested potential appointees, with the requirement that any suggested independent member will have knowledge of public sector accounts.

4. Task Groups

- 4.1 There are no Task Groups operating at present.

5. Monitoring Actions

- 5.1 The actions arising from each meeting are recorded in the Action Tracker attached as Appendix 2. Members are invited to review the work undertaken in response to those actions.

6. Resources

- 6.1 There is no specific budget allocation for the Audit and Performance Committee.

If you have any queries about this Report or wish to inspect any of the Background Papers, please contact:

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APPENDICES:

Appendix 1 – Work Programme 2021/22

Appendix 2 – Terms of Reference

BACKGROUND PAPERS: None